

drink | dine | stay

Tahmoor inn

hotel motel

Thank you for considering the Tahmoor Inn for your next function.

We have 2 function rooms that are available for hire 7 days a week and can provide the perfect setting for almost any occasion; from conferences and business events to private functions, birthday dinners and engagement parties.

Your menu can be tailored to suit your needs and we are able to cater for any dietary requirements; however we do need to be advised at least 48 hours prior to your booking.

Our menu options are listed below for your consideration.

Hiring our function rooms does attract a room hire fee, which serves as a deposit for your booking, as well as a minimum spend on food which is as follows:

- Single room - seating up to 50 people - \$150 room hire / \$600 minimum food spend
- Double room - seating up to 100 people - \$300 room hire / \$1000 minimum food spend

For further information on our venue and menus, or to either place or confirm a tentative booking, please contact our Assistant Manager Daniel on; 0246 818 505.

We look forward to hearing from you soon.

Kind regards,

Daniel Wain
Assistant Manager

Tahmoor Inn, Remembrance Drive, Tahmoor, NSW, 2573

T: 0246 818 505

F: 0246 810 720

E: tmoorinn@bigpond.net.au

Cocktail menu

Hot platters - \$120

Chefs selection of the following:

- Mini quiches
- Party pies
- Italian meatballs
- Cocktail spring rolls
- Salt & pepper calamari
- Marinated chicken wings
 - Sausage rolls
 - Samosas

Platters include approximately 210 pieces, serving 30 people as finger food.
We are also able to tailor cocktail platters to suit from \$10.50 per person.

Please note: sandwich platters are only available for wakes at \$120 each

(approx. 40 sandwiches)

Platters are placed on a serving table. If you would like platters to be taken around to your guests this is available at an extra cost.

Conference menu

Room charge includes:

Assorted tea & coffee served with a variety of biscuits.

We can also tailor a lunch menu to suit you.

Set menu

2 course - \$40 per person

3 course - \$47.50 per person

Choose 2 options per course to be served alternately

Entrée

Pumpkin soup

Salt & pepper calamari & salad

Garlic prawns & rice

Chicken & mushroom vol au vent & salad

Quiche Lorraine & salad

Main

Hawaiian chicken – grilled chicken breast topped with pineapple, bacon, avocado & cheese

Grilled salmon & béarnaise

Veal scallopine

Mushroom risotto

Pork cutlet & apple sauce

Dessert

Apple strudel

Sticky date pudding

Pavlova

Buffet menu

\$28 per person

*Roast beef/lamb/pork
Roast potatoes or potato bake
Roast pumpkin
Mixed steamed vegetables
Bread rolls & condiments

***Desserts:**

Apple pie
Pavlova
Sticky date pudding

*** choose 2 options**

Optional items

White linen - \$30

Cheese and fruit platter - \$90

Tea and coffee station - \$35

Function Room Hire Agreement

Below are the terms and conditions in relation to hiring a function room at the Tahmoor Inn. We ask you to retain these for reference and return the agreement form along with the required payment in order to confirm your booking.

Booking Requirements

- A deposit equal to the cost of room hire is payable within 14 days of your booking. You will be issued a receipt which will act as confirmation of your booking.
- The balance of total cost is payable 2 working days prior to the event, at which time final numbers must also be confirmed. Once final numbers are confirmed you will be charged for the greater of:
 - (a) final guest numbers advised by you, or*
 - (b) actual attendees at the function.*Any additional charges are to be settled at the conclusion of your function.
- Payment can be made by EFTPOS, credit card, cash or bank cheque.
- In the unfortunate circumstance that you may need to cancel your function, your deposit may be forfeited to cover any costs incurred by the hotel.

Service of Alcohol

It is acknowledged that bar staff and management at the Tahmoor Inn will adhere to the legal guidelines for the Responsible Service of Alcohol (RSA) as described by the NSW Liquor Act 2007.

- It is against the law to sell or supply alcohol to, or to obtain alcohol on behalf of, a person under the age of 18 years.
- A licensee or an employee or agent of a licensee must not, on the licensed premises, sell or supply liquor to an intoxicated person.
- Under no circumstances can alcohol be bought onto the premises for consumption by the hirer or the hirers guests.
- Service of alcohol will cease no later than 12 midnight and the premises must be vacated within 30 minutes of that time.
- Any take away alcohol must be purchased by 11pm and removed from the premises within 30 minutes of that time.

Any patron who is found to be:

- Intoxicated
- Supplying alcohol to another patron that is intoxicated
- Supplying alcohol to a minor, or

- Is acting in such a way that causes the licensee to be in breach of their license, will be asked to leave the premises immediately. Failure to comply is an offence.

Minors

Children are permitted at the Tahmoor Inn on the condition that they remain seated and in the immediate presence of a *Responsible Adult* at all times.

As defined in the Liquor Act, a *Responsible Adult*: in relation to a minor, means an adult who is:

- (a) A parent, step-parent or guardian of the minor, or
- (b) The minor's spouse or de facto partner, or
- (c) For the time being standing in as the parent of the minor.

Any person(s) found to be on the premises unaccompanied by a responsible adult will be asked to leave.

Food

We do not allow guests to bring any food. This includes lollies/nibbles or snacks. The only exception is bringing a cake to celebrate your occasion.

Decorations

- The hotel does not allow confetti or any items or material such as pins or adhesives to affix decorations to the walls or ceilings at any time.

Loss and Damage

- The Tahmoor Inn will take all necessary care but accepts no responsibility for damage or loss of goods, merchandise or materials left at the venue prior to, during or after the function.
- Any guest attending the function that is found to be damaging hotel property will be immediately escorted from the premises and the event organisers will be liable for damages.

Birthday parties

- The Tahmoor Inn does not hire function rooms for 18th birthday parties. Should it be proven that the hire of a function room is for such an event, the function will be terminated immediately and no refund will be issued.
- The purpose of the function is to be named in the agreement.

Additional Services

- We have a whiteboard, markers, a projection screen, microphone and large plasma screens that you are able to utilise. Other presentation equipment can be hired from a local supplier at an additional cost.
- If you would like table service for your function, additional staff will be required for a minimum of two (2) hours at a cost of \$100 per staff member.

**AGREEMENT TO TERMS AND CONDITIONS OF HIRE OF TAHMOOR INN
FUNCTION ROOMS**

Please return this form to the Tahmoor Inn on completion

Hire of Tahmoor Inn Function Room:

I (Name in print)

Have read, understand and agree to comply with the function room hire agreement which has been supplied to me by the Tahmoor Inn.

Date of function:.....

Purpose of event:.....

Number of guests:.....

Signed:.....

Phone:.....

Email:.....

Date:.....

Deposit amount:.....

Receipt number:.....

Thank you for your booking.

We look forward to ensuring your event runs as smoothly and stress-free as possible!